



**USER MANUAL FOR CHOICE FILLING AND CHOICE LOCKING PROCESS OF  
AIQ Seats of Private Institutions Ayush NEET-UG Counselling – 2024  
(BAMS,BHMS,BUMS)**

**(This user manual is created only for the Demonstration purpose)**

- ❖ Kindly visit on link [ayush.mponline.gov.in](http://ayush.mponline.gov.in) and under the “**UG Counselling**” click on “**AIQ Seats of Private Institutions Ayush NEET-UG Counselling – 2024 (BAMS,BHMS,BUMS)**” for Choice Filling and Choice Locking Process.
- ❖ Access your candidate corner by using your NEET UG 2024 Roll Number, Password and then enter Captcha and click on “**SUBMIT**”, as shown in red circle in below image.

The screenshot displays the Ayush NEET-UG Counselling portal interface. At the top, there is a header with the Ayush logo and the text 'AYUSH Online Ayush Counselling'. To the right, it says 'MPonline Limited Joint venture between Govt. of Madhya Pradesh and TCS मध्यप्रदेश सरकार का पोर्टल'. Below the header, there is a navigation bar with the text 'All India Quota Seats of Private Institutions Ayush NEET-UG Counselling - 2024 (BAMS,BHMS,BUMS)'. The main content area is divided into two sections. On the left, there is a sidebar menu with options: 'Latest Instruction', 'Counselling Schedule', 'Seat Charts', 'State Merit', 'Rule Book', and 'Allotment List'. The 'Latest Instruction' section is expanded, showing the text: 'USER MANUAL OF PROFILE CREATION AND REGISTRATION PROCESS FOR AIQ SEATS OF PRIVATE INSTITUTIONS AYUSH NEET-UG COUNSELLING - 2024 (BAMS,BHMS,BUMS) (DATE- 12.09.2024)'. Below this, there is a 'View more' button. On the right, there is a 'CANDIDATE CORNER' section with a login form. The form includes fields for Roll Number (RD11111119), Password (masked with dots), and a Captcha (YmDMgg YmDMgg). A 'Submit' button is highlighted with a red circle. Below the 'Submit' button, there is an 'OR' option and a 'Create New Profile' button. At the bottom of the form, there is a link for 'Forgot Password? Click Here'.

## Process of Choice Filling and Choice Locking

- ❖ **Step 1:-** Click on choice filling option, as shown in red circle in below image.

HELPLINE NO. : 0755-6720206 Login : G2G | Kiosk

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All India Quota Seats of Private Institutions Ayush NEET-UG Counselling - 2024

Home User Name : RD1111119 Logout

### Candidate's Status Tracker (First Round)

Candidate Profile Candidate Registration Choice Filling and Locking View Allotment letter Reporting at institute

**Status Indicators**  
 ● Stage Completed ● Stage not Completed ● Rejected ● Not Eligible

**Choice Filling** (highlighted in red circle)

**Candidate Details**

NEET (UG-2024) Roll No.:	RD1111119	NEET UG-2024 Percentile:	91.4909246
NEET UG-2024 Rank:	197391	NEET UG-2024 Score:	505
Candidate's Name:	TEST CANDIDATE	Date of Birth(DD/MM/YYYY):	23/06/2006
Father's Name:	TEST FATHER	Mother's Name:	TEST MOTHER
Gender:	MALE		
Correspondence Address:	TEST ADDRESS		
Candidate's Category/Class (Filled by Candidate):	EWS/PH		

Candidate Signature

- ❖ **Step 2:-** After click on Choice Filling option choice filling page will open. Before filling choices Read the "**Instruction for College Preference Selection**", as shown in red box in below image.

HELPLINE NO. : 0755-6720206 testuser Sign Out

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Home User Name : RD1111119 Logout

All India Quota Seats of Private Institutions Ayush NEET-UG Counselling - 2024

### INSTRUCTION FOR COLLEGE PREFERENCE SELECTION

**Applicant Details**

NEET(UG-2024) Roll No.	RD1111119	Candidate's Name	TEST CANDIDATE
Category	EWS_PH_M		

**CHOICE FILLING**

Sorting By

City:  College type:

**Instruction for College Preference Selection.** (highlighted in red box)

1. Kindly select the check boxes in front of the given college list according to your choice of preference.
2. The order of your preference will be displayed in the Selected Preference Box.
3. You can also change the order of the preference given in the Selected Preference Box by using up/down arrow buttons as follows.
  - (a) Select the College in Selected Preference Box
  - (b) Use up/down arrow button to bring it to the required position.
4. Select 'Submit List of Preferences' button to confirm your selection of preference to proceed for payment.

Select your College Preference  Selected Preference Box

No	Code	College Name	Course	Select/Remove
1	69	CORPORATE COLLEGE OF AYURVEDIC SCIENCE BHOPAL PRIVATE	Ayurvedic	<input type="checkbox"/>
2	61	DEPARTMENT OF AYURVED AND COMMUNITY IES UNIVERSITY CAMPUS KALKHEDA BHOPAL	Ayurvedic	<input type="checkbox"/>

❖ **Step 3:- Kindly select the checkboxes in front of the given college list according to your choice of preference.**

- The order of your preference will be displayed in the **Selected Preference Box**.
- You can also change the order of the preferences given in the **"Selected Preferences Box"** by using Move up/ move down arrow buttons as follows.
  - (a) Select the College in Selected Preference Box.
  - (b) Use move up/ move down arrow button to bring it to the required position.
- After that click on **"Review Selected Preferences"** button, as shown in red circle in below image.

HELPLINE NO. : 0755-6720206 testuser Sign Out

**INSTRUCTION FOR COLLEGE PREFERENCE SELECTION**

**Applicant Details**

NEET (UG-2024) Roll No. RD1111119 Candidate's Name TEST CANDIDATE

Category EWS\_PH\_M

**CHOICE FILLING**

Sorting By

City: Select Course: Select College Type: Select

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

All (Click To View All Colleges)

Select your College Preference					Selected Preference Box
9	63	R. N. KAPOOR MEMORIAL AYURVEDIC MEDICAL COLLEGE AND HOSPITAL INDORE PRIVATE	Ayurvedic	<input type="checkbox"/>	[Ayurvedic] FACULTY OF AYURVED MANSAROVAR GLOBAL UNIVERSITY BILKISGANJ SEHORE [Ayurvedic] DR. SHANKAR DAYAL SHARMA AYURVEDIC COLLEGE AND HOSPITAL BHOPAL [Ayurvedic] PT. SHIV SHAKTILAL SHARMA AYURVED MEDICAL COLLEGE RATLAM [Ayurvedic] PARASHAR AYURVEDIC MEDICAL COLLEGE AND HOSPITAL BHOPAL [Ayurvedic] RADHARAMAN AYURVED MEDICAL COLLEGE RESEARCH HOSPITAL BHOPAL [Ayurvedic] RAJEEV GANDHI AYURVED COLLEGE HOSPITAL AND PHARMACY BHOPAL [Ayurvedic] SARVEPALLI RADHAKRISHNAN COLLEGE OF AYURVED HOSPITAL AND RESEARCH CENTRE COLLEGE BHOPAL [Ayurvedic] SARDAR PATEL AYURVEDIC MEDICAL COLLEGE AND HOSPITAL BALAGHAT [Homoeopathy] SHRIMATI KAMLABEN RAOJI BHAI PATEL GUJARATI HOMOEOPATHIC MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE INDORE [Homoeopathy] RANI DULLAIYA SMRITI HOMOEOPATHY MEDICAL COLLEGE AND HOSPITAL BHOPAL [Homoeopathy] RKDF HOMOEOPATHIC MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTER BHOPAL
10	70	RADHARAMAN AYURVED MEDICAL COLLEGE RESEARCH HOSPITAL BHOPAL PRIVATE	Ayurvedic	<input checked="" type="checkbox"/>	
11	36	RAJEEV GANDHI AYURVED COLLEGE HOSPITAL AND PHARMACY BHOPAL PRIVATE	Ayurvedic	<input checked="" type="checkbox"/>	
12	64	RAM KRISHNA COLLEGE OF AYURVEDA AND MEDICAL SCIENCES BHOPAL PRIVATE	Ayurvedic	<input type="checkbox"/>	
13	9	RANI DULLAIYA SMRITI AYURVED COLLEGE AND HOSPITAL BHOPAL PRIVATE	Ayurvedic	<input type="checkbox"/>	
14	47	SAM COLLEGE OF AYURVEDIC SCIENCES AND HOSPITAL BHOPAL PRIVATE	Ayurvedic	<input type="checkbox"/>	
15	68	SARDAR AJIT SINGH SMRITI AYURVED COLLEGE BHOPAL PRIVATE	Ayurvedic	<input type="checkbox"/>	
16	65	SARDAR PATEL AYURVEDIC MEDICAL COLLEGE AND HOSPITAL BALAGHAT PRIVATE	Ayurvedic	<input checked="" type="checkbox"/>	
17	60	SARVEPALLI RADHAKRISHNAN COLLEGE OF AYURVED HOSPITAL AND RESEARCH CENTRE COLLEGE BHOPAL PRIVATE	Ayurvedic	<input checked="" type="checkbox"/>	

▲ Move Up  
▼ Move Down

**Review Selected Preferences**

❖ **Step 4:- After click on "Review Selected Preferences" option, Your selected/arrange preference/choices will be shown.**

- A) By selecting option **"Change College Preferences"** you can go back and change your preference or select new colleges.
- B) By selecting option **"Proceed to Next Step"** you can save your preference and proceed to lock your choice filling options, as shown in red circle in below image.

HELPLINE NO. : 0755-6720206 testuser Sign Out

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Home User Name : RD1111119 Logout

All India Quota Seats of Private Institutions Ayush NEET-UG Counselling - 2024

**Proceed to save selected preferences**

(1) {Ayurvedic} FACULTY OF AYURVED MANSAROVAR GLOBAL UNIVERSITY BILKISGANJ SEHORE ;  
 (2) {Ayurvedic} DR. SHANKAR DAYAL SHARMA AYURVEDIC COLLEGE AND HOSPITAL BHOPAL;  
 (3) {Ayurvedic} PT. SHIV SHAKTILAL SHARMA AYURVED MEDICAL COLLEGE RATLAM;  
 (4) {Ayurvedic} PARASHAR AYURVEDIC MEDICAL COLLEGE AND HOSPITAL BHOPAL;  
 (5) {Ayurvedic} RADHARAMAN AYURVED MEDICAL COLLEGE RESEARCH HOSPITAL BHOPAL;  
 (6) {Ayurvedic} RAJEEV GANDHI AYURVED COLLEGE HOSPITAL AND PHARMACY BHOPAL;  
 (7) {Ayurvedic} SARVEPALLI RADHAKRISHNAN COLLEGE OF AYURVED HOSPITAL AND RESEARCH CENTRE COLLEGE BHOPAL;  
 (8) {Ayurvedic} SARDAR PATEL AYURVEDIC MEDICAL COLLEGE AND HOSPITAL BALAGHAT;  
 (9) {Homoeopathy} SHRIMATI KAMLABEN RAOJI BHAI PATEL GUJARATI HOMOEOPATHIC MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE INDORE;  
 (10) {Homoeopathy} RANI DULLAIYA SMRITI HOMOEOPATHY MEDICAL COLLEGE AND HOSPITAL BHOPAL;  
 (11) {Homoeopathy} RKDF HOMOEOPATHIC MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTER BHOPAL;

Change College Preferences **Proceed to Next Step**

❖ **Step 5:- Your Selected College Preferences will be shown on this screen now you will have to pay the 50 Rs/- portal fee to lock the choices for allotment, click "Proceed to Lock Choices" button, as shown in red circle in below image.**

**Note:-**

1. If you want to change your preference at this stage then Click on "Home" button, as shown in green circle in below image and come from start to re arrange your choices.

**Warning: - If you do not lock your choices, your choices will not be considered for allotment.**

HELPLINE NO. : 0755-6720206
testuser Sign Out

[Home](#)
User Name : RD1111119 Logout

**All India Quota Seats of Private Institutions Ayush NEET-UG Counselling - 2024**

Candidate Details				
NEET(UG-2024) Roll No.:	RD1111119	NEET UG-2024 Percentile:	91.4909246	<p>Candidate Signature</p>
NEET UG-2024 Rank:	197391	NEET UG-2024 Score:	505	
Candidate's Name:	TEST CANDIDATE	Date of Birth(DD/MM/YYYY):	23/06/2006	
Father's Name:	TEST FATHER	Mother's Name:	TEST MOTHER	
Gender:	MALE			
Correspondence Address:	TEST ADDRESS			
Candidate's Category/Class (Filled by Candidate):	EWS/PH			
Eligible Category/Class: EWS_PH_M				

Your Selected College Preferences				
S.No.	Roll No.	Inst. Type	Institute Name	Course
1	RD1111119	PRIVATE	FACULTY OF AYURVED MANSAROVAR GLOBAL UNIVERSITY BILKISGANJ SEHORE	(Ayurvedic)
2	RD1111119	PRIVATE	DR. SHANKAR DAYAL SHARMA AYURVEDIC COLLEGE AND HOSPITAL BHOPAL	(Ayurvedic)
3	RD1111119	PRIVATE	PT. SHIV SHAKTILAL SHARMA AYURVED MEDICAL COLLEGE RATLAM	(Ayurvedic)
4	RD1111119	PRIVATE	PARASHAR AYURVEDIC MEDICAL COLLEGE AND HOSPITAL BHOPAL	(Ayurvedic)
5	RD1111119	PRIVATE	RADHARAMAN AYURVED MEDICAL COLLEGE RESEARCH HOSPITAL BHOPAL	(Ayurvedic)
6	RD1111119	PRIVATE	RAJEEV GANDHI AYURVED COLLEGE HOSPITAL AND PHARMACY BHOPAL	(Ayurvedic)
7	RD1111119	PRIVATE	SARVEPALLI RADHAKRISHNAN COLLEGE OF AYURVED HOSPITAL AND RESEARCH CENTRE COLLEGE BHOPAL	(Ayurvedic)
8	RD1111119	PRIVATE	SARDAR PATEL AYURVEDIC MEDICAL COLLEGE AND HOSPITAL BALAGHAT	(Ayurvedic)
9	RD1111119	PRIVATE	SHRIMATI KAMLABEN RAOJI BHAI PATEL GUJARATI HOMOEOPATHIC MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE INDORE	(Homoeopathy)
10	RD1111119	PRIVATE	RANI DULLAIYA SMRITI HOMOEOPATHY MEDICAL COLLEGE AND HOSPITAL BHOPAL	(Homoeopathy)
11	RD1111119	PRIVATE	RKDF HOMOEOPATHIC MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTER BHOPAL	(Homoeopathy)

**Choice Locking Declaration**

certify that I have ensured my eligibility for admission in Ayush course as per counselling rules. I will be responsible if I am found not eligible at any stage of counselling.

Choice Filling & Locking Fee - 50 Rs

Proceed to Payment to lock choices

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- ❖ **Step 6:-kindly choose the online payment gateway and pay the 50 Rs. choice locking fee Rs.**

### Net Banking Facility

MPOnline Payment Option

अगर आपके खाते से राशि कट जाए तथा रसीद प्राप्त नहीं हो तो कृपया **भुगतान पुनः सत्यापन की लिंक** पर जाकर (Reference No) का उपयोग कर पेमेंट का स्टेटस जांच लें, यदि आवेदन की रसीद अभी भी प्राप्त ना हो तो यह ट्रांजेक्शन फेल माना जावेगा और वह राशि आपको वापस कर दी जावेगी। अतः उक्त आवेदन का पुनः भुगतान करें। अधिक जानकारी एवं समस्या निवारण हेतु Customer Care Executive से संपर्क करें।

<div style="background-color: #007bff; color: white; padding: 5px; margin-bottom: 5px;">  Net Banking         </div> <div style="padding: 5px; margin-bottom: 5px;">  Debit / Credit Card         </div> <div style="padding: 5px;">  UPI         </div>	<h3 style="margin: 0;">Net Banking</h3> <hr/> <p><b>Only for SBI A/C Holders</b> No transaction-processing fees</p> <hr/> <p><b>PayGov India(All Major Banks) NDML for Govt. of India</b> Rs 5 + service charges as transaction-processing fees for amount upto Rs 500, Rs 10 + service charges as transaction-processing fees for any amount from Rs 501 and above</p> <hr/> <p><b>NetBanking for All Banks (HDFC CCAvenue PG)</b> Rs 10 + service charges as Processing fees for Net Banking of All Banks</p>
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### Debit/Credit Card Facility

MPOnline Payment Option

अगर आपके खाते से राशि कट जाए तथा रसीद प्राप्त नहीं हो तो कृपया **भुगतान पुनः सत्यापन की लिंक** पर जाकर (Reference No) का उपयोग कर पेमेंट का स्टेटस जांच लें, यदि आवेदन की रसीद अभी भी प्राप्त ना हो तो यह ट्रांजेक्शन फेल माना जावेगा और वह राशि आपको वापस कर दी जावेगी। अतः उक्त आवेदन का पुनः भुगतान करें। अधिक जानकारी एवं समस्या निवारण हेतु Customer Care Executive से संपर्क करें।

<div style="background-color: #007bff; color: white; padding: 5px; margin-bottom: 5px;">  Net Banking         </div> <div style="background-color: #007bff; color: white; padding: 5px; margin-bottom: 5px;">  Debit / Credit Card         </div> <div style="padding: 5px;">  UPI         </div>	<h3 style="margin: 0;">Debit / Credit Card</h3> <hr/> <p><b>HDFC CCAvenue Payment Gateway</b> Only Credit Card - 0.75% Processing Fee</p> <hr/> <p><b>PayGov India(All Major Banks) NDML for Govt. of India</b> Debit Card - 0.75% for any amount less than Rs 2000 and 1% for amount greater than Rs 2000 Credit Card - 1% per transaction for any amount</p>
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### UPI Payment Facility

MPOnline Payment Option

अगर आपके खाते से राशि कट जाए तथा रसीद प्राप्त नहीं हो तो कृपया **भुगतान पुनः सत्यापन की लिंक** पर जाकर (Reference No) का उपयोग कर पेमेंट का स्टेटस जांच लें, यदि आवेदन की रसीद अभी भी प्राप्त ना हो तो यह ट्रांजेक्शन फेल माना जावेगा और वह राशि आपको वापस कर दी जावेगी। अतः उक्त आवेदन का पुनः भुगतान करें। अधिक जानकारी एवं समस्या निवारण हेतु Customer Care Executive से संपर्क करें।

<div style="padding: 5px; margin-bottom: 5px;">  Net Banking         </div> <div style="padding: 5px; margin-bottom: 5px;">  Debit / Credit Card         </div> <div style="background-color: #007bff; color: white; padding: 5px;">  UPI         </div>	<h3 style="margin: 0;">Pay through UPI</h3> <hr/> <p><b>PayGov India NDML for Govt. of India</b> Nil for all transaction amounts</p> <hr/> <p><b>HDFC CCAvenue Payment Gateway</b> Nil for all transaction amounts</p>
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- ❖ **Step 7:- After successful Choice locking you will get SMS also in your registered mobile no. Online Counselling Choice Filling & Locking receipt will be generated. You may take a print out of the same for future reference, as shown in red circle in below image.**

HELPLINE NO. : 0755-6720206
testuser Sign Out

Home
User Name : RD1111119 Logout

### Choice filling & Locking Receipt of All India Quota Seats of Private Institutions Ayush NEET-UG Counselling - 2024 (First Round)

Print Date:18 September 2024 11:47 AM

**Candidate Details**

NEET(UG-2024) Roll No.:	RD1111119	NEET UG-2024 Percentile:	91.4909246	
NEET UG-2024 Rank:	197391	NEET UG-2024 Score:	505	
Candidate's Name:	TEST CANDIDATE	Date of Birth(DD/MM/YYYY):	23/06/2006	
Father's Name:	TEST FATHER	Mother's Name:	TEST MOTHER	
Gender:	MALE			
Correspondence Address:	TEST ADDRESS			
Candidate's Category/Class (Filled by Candidate):	EWS/PH			
Eligible Category/Class:	EWS_PH_M			
Choice Locking Date	18/09/2024 11:47:15 AM			
Choice Locking Details QR :				

**Payment Details**

Transaction Id :	24091814973582431978	Payment Date :	18/09/2024 11:47:15
Portal Charge (Rs.):	50	Total Fee (Rs.):	50

**Selected Preference**

S.No.	Roll No.	Inst. Type	Inst Code	Institute Name	Course
1	RD1111119	PRIVATE	59	FACULTY OF AYURVED MANSAROVAR GLOBAL UNIVERSITY BILKISGANJ SEHORE	(Ayurvedic)
2	RD1111119	PRIVATE	62	DR. SHANKAR DAYAL SHARMA AYURVEDIC COLLEGE AND HOSPITAL BHOPAL	(Ayurvedic)
3	RD1111119	PRIVATE	8	PT. SHIV SHAKTILAL SHARMA AYURVED MEDICAL COLLEGE RATLAM	(Ayurvedic)
4	RD1111119	PRIVATE	46	PARASHAR AYURVEDIC MEDICAL COLLEGE AND HOSPITAL BHOPAL	(Ayurvedic)
5	RD1111119	PRIVATE	70	RADHARAMAN AYURVED MEDICAL COLLEGE RESEARCH HOSPITAL BHOPAL	(Ayurvedic)
6	RD1111119	PRIVATE	36	RAJEEV GANDHI AYURVED COLLEGE HOSPITAL AND PHARMACY BHOPAL	(Ayurvedic)
7	RD1111119	PRIVATE	60	SARVEPALLI RADHAKRISHNAN COLLEGE OF AYURVED HOSPITAL AND RESEARCH CENTRE COLLEGE BHOPAL	(Ayurvedic)
8	RD1111119	PRIVATE	65	SARDAR PATEL AYURVEDIC MEDICAL COLLEGE AND HOSPITAL BALAGHAT	(Ayurvedic)
9	RD1111119	PRIVATE	53	SHRIMATI KAMLABEN RAOJI BHAI PATEL GUJARATI HOMOEOPATHIC MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTRE INDORE	(Homoeopathy)
10	RD1111119	PRIVATE	52	RANI DULLAIYA SMRITI HOMOEOPATHY MEDICAL COLLEGE AND HOSPITAL BHOPAL	(Homoeopathy)
11	RD1111119	PRIVATE	21	RKDF HOMOEOPATHIC MEDICAL COLLEGE HOSPITAL AND RESEARCH CENTER BHOPAL	(Homoeopathy)

Print Date:18 September 2024 11:47 AM



Print
Continue

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**NOTE 1:** -After successfully Choice locking, candidate will be able to download Choice locking receipt and the "Choice Filing & Locking" tracker will turn **green**.

**NOTE 2:** -You can edit your Locked Choices through the option available in your candidate Login till the schedule of choice filling and locking, as shown in red circle in below image. If you exercise the edit option so ensure that edited choices by you have been locked successfully. If you fail to lock your edit choices, so your previously locked choices will be considered for allotment.

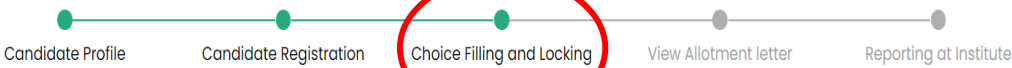
HELPLINE NO. : 0755-6720206
testuser Sign Out

### All India Quota Seats of Private Institutions Ayush NEET-UG Counselling - 2024

Home
User Name : RD1111119 Logout

#### Candidate's Status Tracker (First Round)



**Status Indicators**

● Stage Completed ● Stage not Completed ● Rejected ● Not Eligible

Edit Profile

Registration Form

Edit Registration Form


Choice Filling

**Edit Choice Filling**

Receipt Reprint

Download allotment letter

Candidate Details			
NEET (UG-2024) Roll No.:	RD1111119	NEET UG-2024 Percentile:	91.4909246
NEET UG-2024 Rank:	197391	NEET UG-2024 Score:	505
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Father's Name:	TEST FATHER	Mother's Name:	TEST MOTHER
Gender:	MALE		
Correspondence Address:	TEST ADDRESS		
Candidate's Category/Class (Filled by Candidate):	EWS/PH		



Candidate Signature

**Thank You...**